



ATHLETICS BUSINESS OFFICE

## LSU Supplier Registration

### Where To Go

[www.lsu.edu/administration/ofa/procurement/supplier\\_registration.php](http://www.lsu.edu/administration/ofa/procurement/supplier_registration.php)

### What You Will Need

#### General Information

- Company/ Individual Name
- Tax ID Type (Fein/SSN/Foreign) & Tax ID Number
- Phone Number & Email Address
- Business Organization Type (Corporation/Partnership/LLC/etc.)
- Business Ownership Certifications (Minority/Woman/Veteran Owned etc.)

#### Location/ Contact Information

- State Region Enrollment (Baton Rouge & others if applicable)
- Mailing Address Information
- Mailing contact Information

#### Remittance (Payment) Information

- Remittance Address Information
- Remittance Contact Information

#### Supplier Payment Options

- Select how you would like to be paid (Credit Card Account/ACH Transaction/Check/Wire)
- Relationship Disclosure
  - Are you, or any Officer, Owner, or Partner in this company, an employee or former employee of LSU?
  - Is a direct family member of any of the above an employee of LSU?

#### Business Category

- Supplier Group (Advertising/Catering/Furniture/Office Supplies etc.)

#### Upload Documentation (JPG, PDF, Word Document formats only)

- W-9
- Relevant Certification Documents

### University Diversity Statement

Diversity is fundamental to LSU's mission and the University is committed to creating and maintaining a living and learning environment that embraces individual difference. Cultural inclusion is of highest priority. LSU recognizes that achieving national prominence depends on the human spirit, participation, and dedicated work of the entire University community. The LSU Strategic Plan 2025 will be realized by bringing together diverse ideas, perspectives, skills, and talents of the nation's pre-eminent scholars, brightest students, and leading higher education professionals. Through its Commitment to Community, LSU strives to create an inclusive, respectful, intellectually challenging climate that embraces individual difference in race, ethnicity, national origin, gender, sexual orientation, gender identity/expression, age, spirituality, socio-economic status, disability, family status, experiences, opinions, and ideas. LSU proactively cultivates and sustains a campus environment that values open dialogue, cooperation, shared responsibility, mutual respect, and cultural competence— the driving forces that enrich and enhance cutting edge research, first-rate teaching, and engaging community outreach activities.